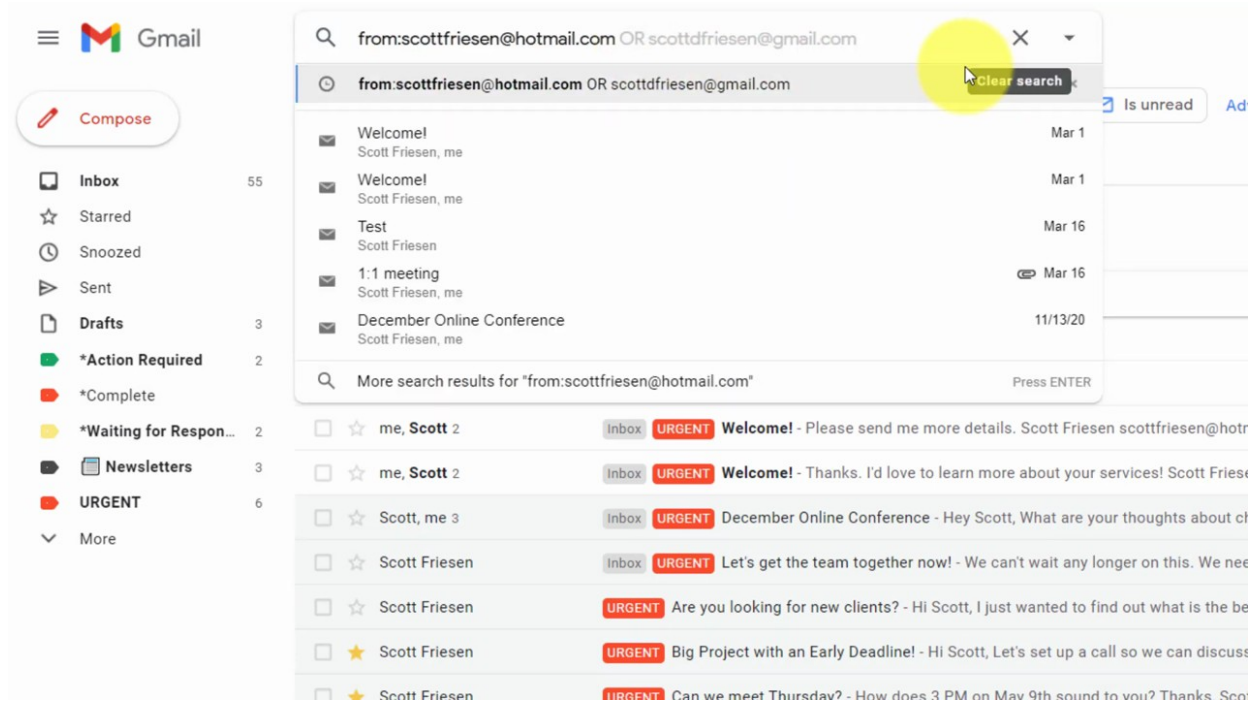


STEP 2 Combine search conditions

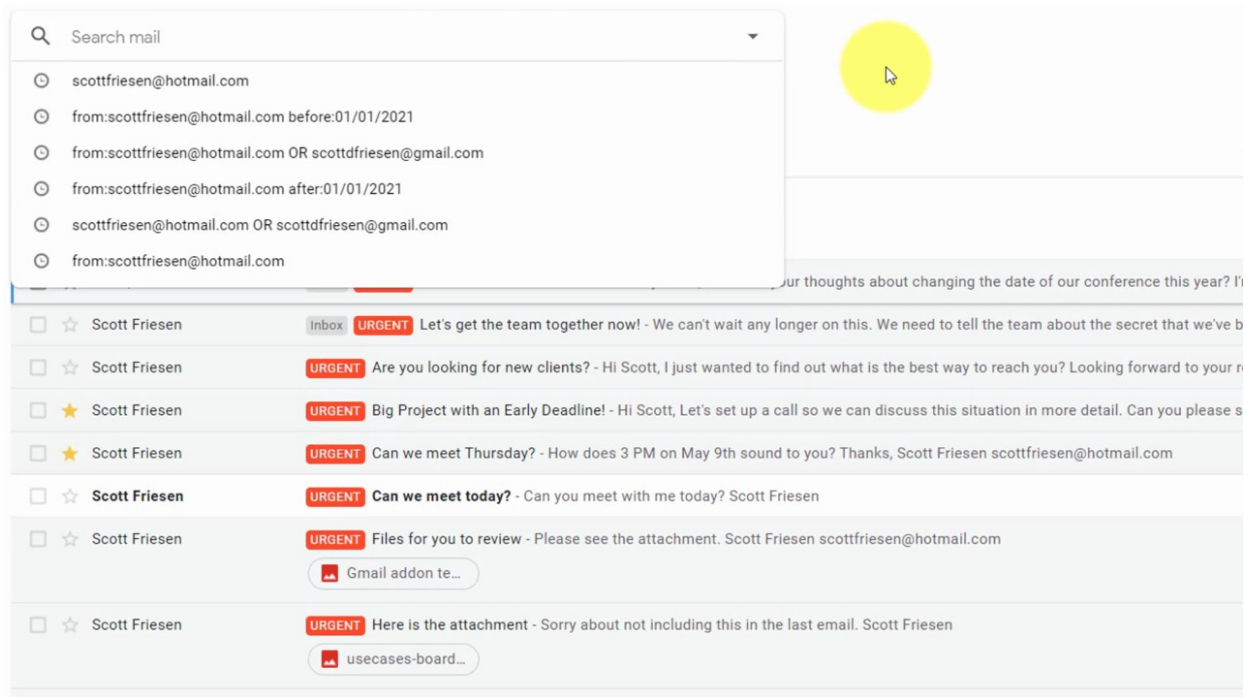
Use OR between alternatives, or place exact wording inside quotation marks. For example:
from:name@example.com OR from:other@example.com.



Combine search conditions.

STEP 3 Search by date, status, or attachment

Add operators such as before:YYYY/MM/DD, after:YYYY/MM/DD, is:unread, has:attachment, filename:pdf, or label: followed by the label name.



Search by date, status, or attachment.

STEP 4 Refine and reuse the results

Add or remove operators until only the required messages remain. You can also select Show search options or Advanced search to build the same search using fields and filters.

☰ Gmail Help	🔍 Describe your issue
Add quotes to find messages in which the word you put first stays first.	Example: holiday AROUND 10 vacation Example: "secret AROUND 25 birthday"
Messages that have a certain label	label: Example: label:friends
Messages that have an attachment	has:attachment Example: has:attachment
Messages that have a Google Drive, Docs, Sheets, or Slides attachment or link	has:drive has:document has:spreadsheet has:presentation Example: has:drive
Messages that have a YouTube video	has:youtube Example: has:youtube
Messages from a mailing list	list: Example: list:info@example.com
Attachments with a certain name or file type	filename: Example: filename:pdf Example: filename:homework.txt
Search for an exact word or phrase	" " Example: "dinner and movie tonight"
Group multiple search terms together	()

Refine and reuse the results.