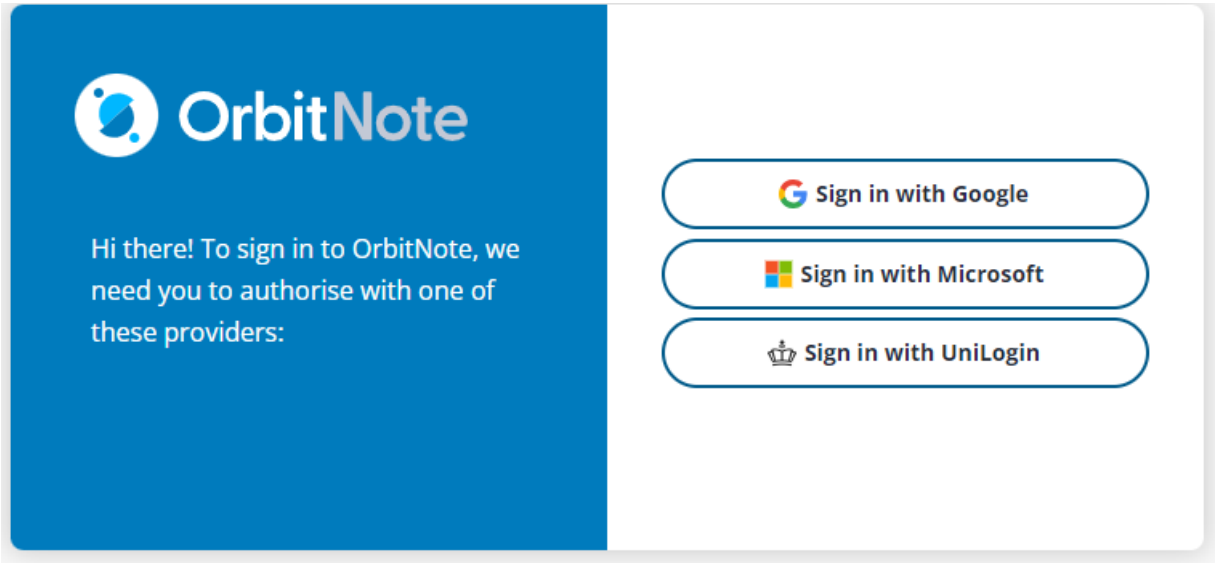
Sign In to OrbitNote

Open a PDF with your school account and fix blocked pop-ups if needed

STEP 1 Open OrbitNote and choose Google

In Chrome, open OrbitNote. Select **Sign in with Google**, choose your **WCPS Google account**, and complete any normal school sign-in prompts.

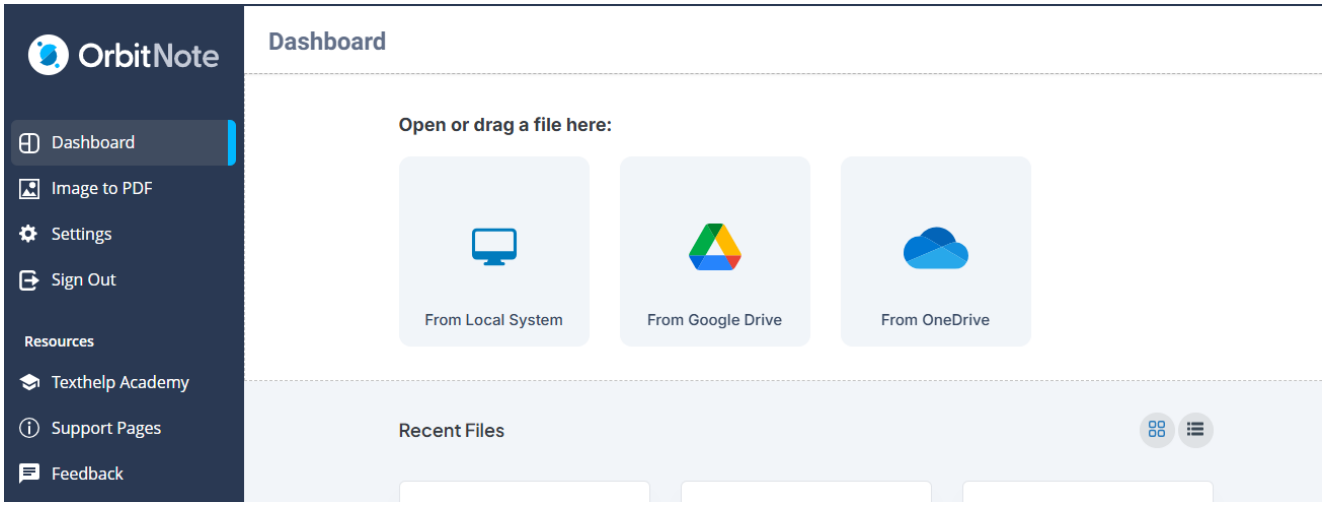


Texthelp's sign-in example: WCPS uses Sign in with Google.

STEP 2 Confirm the dashboard and open a PDF

After sign-in, confirm that the **Dashboard** opens. Choose **From Google Drive** to select a PDF from Drive, or **From Local System** for a PDF saved on your computer. Open the PDF and check that its pages and tools load.

If the account chooser offers a personal Google account, switch to your WCPS account. If a permission or administrator-approval message stops you, send that message to Technology Services.



Texthelp's Dashboard example shows the Google Drive and local-file options.

STEP 3 Allow a sign-in pop-up only if blocked

If Chrome shows a **pop-up blocked** icon in the address bar during sign-in, select it. Allow pop-ups and redirects for the **OrbitNote site you are using**, select **Done**, and retry the action.

If needed, open Chrome **Settings** > **Privacy and security** > **Site settings** > **Pop-ups and redirects**. Add the OrbitNote site under the list allowed to send pop-ups and use redirects. Keep the exception specific to the site.

STEP 4 Retry and check the file

Return to OrbitNote, refresh the page if needed, and choose Google sign-in again. Reopen your PDF. If the setting is managed, unavailable, or already allowed, contact Technology Services with the exact error instead of changing unrelated browser settings.

Sign-in and Dashboard illustrations are Texthelp's published examples. The pop-up steps apply only when Chrome blocks the action.

Texthelp: Current OrbitNote sign-in and dashboard

Chrome: Block or allow site pop-ups

WCPS video: Earlier WCPS pop-up demonstration

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